

UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA

\* \* \*

BRAD RENNISON dba TAHOE HOME  
REPAIR SERVICES,

Plaintiff,

v.

JOSEPH LAUB, et al.,

Defendants.

Case No. 3:19-cv-00320-ART-CLB

JUDGE ANNE R. TRAUM'S  
ORDER REGARDING CIVIL BENCH  
TRIAL

1. This case is scheduled for trial before the Honorable Anne R. Traum United States District Judge, at Las Vegas (or Reno), Nevada, on the trial stack commencing on **November 15, 2022, at 9:30 a.m.** This is a **3-week** stack.

2. Motions in Limine. Motions in limine must be filed as one consolidated motion (as opposed to numerous separate motions). Motions in limine must be fully briefed and submitted for decision seven (7) days before the trial. Motions filed after this established deadline will be considered only upon a showing of good cause. Counsel<sup>1</sup> are required to meet and confer on the issues raised in the motion in limine before filing the motion and must include a statement certifying compliance with this personal consultation requirement. LR 16-3(a).

3. Calendar Call. There will be a Master Trial Scheduling Conference approximately three weeks before trial. For each case that remains scheduled after the Master Trial Scheduling Conference, the Court will hold a Calendar

---

<sup>1</sup>The term "counsel" as used in this Order refers to attorneys as well as parties appearing pro se unless otherwise indicated.

1 Call on the Tuesday of the week preceding the trial date. Counsel for all parties  
2 and all pro se parties must via Zoom for Calendar Call. Represented parties are  
3 not required to appear for Calendar Call unless the Court directs otherwise.  
4 Counsel or pro se parties will be excused from Calendar Call if, prior to the  
5 scheduled calendar call, settlement papers have been filed. At the Calendar  
6 Call, all cases that remain to be tried will be ranked in order of trial with  
7 criminal cases taking priority over civil cases. The Court will also address the  
8 schedule of the trial and any matters relating to witnesses or exhibits, and the  
9 Court may issue rulings on any motions regarding trial, such as motions in  
10 limine. After the Calendar Call, the Court will not grant a continuance to any  
11 party absent a showing of good cause. Unless the Court otherwise directs, the  
12 cases will be tried one after the other on seventy-two (72) hours' notice from the  
13 Clerk.

14 4. Status Hearings. The Court may conduct a status conference prior  
15 to the scheduled Calendar Call. Any party who wishes to request a pretrial  
16 status conference must notify the Courtroom Administrator<sup>2</sup> no later than two  
17 weeks before Calendar Call. If the Court is satisfied during the status  
18 conference that the case is ready for trial, the Court may vacate the Calendar  
19 Call.

20 5. Witnesses. Counsel must immediately subpoena all witnesses for  
21 the time and trial date as listed above. Because cases will be tried in a trailing  
22 fashion, the subpoenas should contain a special instruction from counsel  
23 directing witnesses to contact counsel's office—not the Court—for further  
24 instructions prior to appearing for trial. Witnesses are not required to be  
25 present at the Calendar Call but must appear as subpoenaed. Counsel must file  
26 their witness lists seven (7) days before the commencement of trial.

---

27 <sup>2</sup> Judge Traum's Courtroom Administrator is Katie Sutherland and can be  
28 reached at: Katie\_Ogden@nvd.uscourts.gov.

6. Exhibits. Counsel must serve opposing counsel with marked trial exhibits fourteen (14) days before the first date of the trial stack. Counsel must electronically file their complete exhibit lists—containing all exhibits that are intended to be used during the trial—seven (7) calendar days before trial. Plaintiffs must use numerals 1 through 499 to number their exhibits, and defendants must use numerals 500 through 999. The exhibits are to be listed on a form provided by the Clerk’s Office, and they may be computer-generated if they conform to the requirements of the form that is provided by the Clerk.<sup>3</sup> The Court uses the Jury Electronic Recording System (“JERS”). At least seven (7) calendar days before trial, the parties must provide the Courtroom Administrator with electronic media (e.g., CD, thumb drive, or hard drive) that contains images of all the exhibits counsel intend to use, in a format specified by the memorandum attached as exhibit 1 to this Order. Counsel should retain copies of their exhibits for use by the witness in the courtroom if needed. Counsel is encouraged to eliminate duplicate exhibits and stipulate to admissibility and authenticity of exhibits where practicable. LR 16-3(b)(8)(B).

7. Marking Exhibits. During preparations for trial, counsel for all parties must meet, confer, pre-mark, and exchange all trial exhibits fourteen (14) days before the first day of the trial stack.

8. Evidence Display Equipment. Counsel may use the Court’s evidence display equipment or their own display equipment. Counsel must contact the Courtroom Administrator if they wish to use evidence display equipment, either to reserve the Court’s equipment and arrange for training to use the Court’s equipment or to arrange a time and date to set up counsel’s equipment prior to trial.

---

<sup>3</sup>Exhibit list forms can be found at <https://www.nvd.uscourts.gov/>. If Plaintiffs have greater than 500 exhibits, Defendants may begin numbering at 1000 or 2000.

1           9.   Expedited or Daily Transcripts. Any party that will require  
2 expedited or daily transcripts shall notify **Donna Prather,**  
3 **Donna\_Prather@nvd.uscourts.gov**, immediately upon receipt of this order. The  
4 court reporter will provide instructions with respect to expedited or daily  
5 transcripts. Failure to timely notify the court reporter may result in an inability  
6 to provide expedited or daily transcripts.

7           10. Trial Briefs. Each party shall submit a trial brief, not to exceed 15  
8 pages, at least 7 days prior to the commencement of trial. A trial brief is most  
9 helpful to the Court when it summarizes the party's theory of the case,  
10 identifies key evidence, and provides summary briefing on any controlling  
11 issues of law.

12           11. Proposed Findings of Fact and Conclusions of Law. At least 7 days  
13 prior to the commencement of trial, each party shall file and serve proposed  
14 findings of fact and conclusions of law. The findings of fact shall cite to  
15 deposition transcripts and items of evidence, if applicable, and set forth in  
16 simple declarative sentences, separately numbered, all factual contentions  
17 relied upon by a party in support of its claims or defenses and shall be free of  
18 pejorative language and argument. Conclusions of law shall be supported by  
19 appropriate citation to legal authority. The proposed findings of fact and  
20 conclusions of law shall also be submitted in Word format via e-mail to the  
21 Courtroom Administrator.

22           12. Damages. Plaintiff shall itemize all claimed damages, specify  
23 damages that can be calculated from objective data, and, if possible, stipulate  
24 to those damages that are not in dispute.

25           13. Trial Schedule. Trial will generally begin at 9:30 a.m. and end at  
26 4:30 p.m. However, parties should plan to be available between 9:00 and 9:30  
27 a.m. and after 4:30 p.m. each day of trial to address matters outside the  
28

1 presence of the jury. This standard trial schedule may be modified for good  
2 cause; however, requests should be submitted at Calendar Call.

3 14. Trial Judge. Although the cases that are on the trial stack are  
4 assigned to Judge Traum, the cases may proceed to trial before another Nevada  
5 district judge or a visiting district judge.

6 15. Consent to Proceed Before a Magistrate Judge. Counsel and parties  
7 in civil actions are reminded of their right to consent to disposition before a  
8 United States Magistrate Judge pursuant to Title 28, Section 636(c)(2) of the  
9 United States Code. The right to proceed before a Magistrate Judge in a civil  
10 case includes those cases that will be tried before a jury as well as those cases  
11 to be tried before the Court sitting without a jury. Any appeal from a judgment  
12 in a proceeding before a Magistrate Judge must be taken directly to the United  
13 States Court of Appeals. The option to proceed before a Magistrate Judge is  
14 available to the parties at the time an action is commenced. The Court may  
15 refuse to approve a consent if it appears to be motivated by an effort to delay  
16 the proceeding.

17 16. Post-trial Briefing. The Court will require post-trial briefing on  
18 updated findings of fact and conclusions of law. The post-trial briefing should  
19 include citations to the trial transcript, items of evidence, and deposition  
20 testimony and will be due two weeks after the last transcript is filed on the  
21 docket.

22 17. Contact Person. All questions and information regarding the trial  
23 calendar are to be directed to Katie Sutherland, Courtroom Administrator.

24 IT IS SO ORDERED.

25 DATED THIS 16th Day of August 2022.

26 

27 ANNE R. TRAUM  
28 UNITED STATES DISTRICT JUDGE